

# Commitment Data

Commitment Data allows users to add, edit, and delete records not sent to STANFINS.

1. Click **COMMITMENT DATA** on Budget Execution toolbar.
2. Select desired filter combination and press the **Filter** button. You can view 'V', edit 'E', copy 'C', or delete 'D' the records.
3. To add a commitment record, press the **Add** button.

1st Qtr 10/2/2007 Edit/Add/Delete Commitment Records For

Type:  DOC:  Date: (mm/dd/yyyy) From: 11/14/2006 To: 11/14/2006 APC:  EOR:  AMS:  Desc:  Filter

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Add
Return
Printable Format
Export To Excel

Document #	Date	APC	EOR	TA	ODC	\$Amount	AMS	Description
<a href="#">VECD</a> • W9DRDU62690900	11142006-1	L2AB	26GA	23	1	127.49	11101100000	SARSS Supplies Commit - Auto
<a href="#">VECD</a> • RUF6278TM950CN	11142006-1	L2AE	21T2	23	2	1,354.19	11101100000	Travel Commit - Auto
<a href="#">VECD</a> • COP0448TM953CO	11142006-1	L2AE	21T2	23	2	137.95	11101100000	Travel Commit - Auto
<a href="#">VECD</a> • MUL2615TM952CQ	11142006-1	L2EE	21T2	23	2	858.12	11101100000	Travel Commit - Auto
<b>Total:</b>	<b>4</b>					<b>2,477.75</b>		

- Click "Add" button to Add Record
- Click "V" to View Record
- Click "E" to Edit Record
- Click "C" to Copy Record
- Click "D" to Delete Record
- SI Candidate
- SI Uploaded
- Ob Copied
- CivPay
- SAF
- Must Fund

4. The Month, Data, and Quarter are automatically filled.
5. Select the desired execution APC in the APC pick list, or typing it in the text box, and press the Tab key to have RMT validate the APC.
6. After all the information is populated, press the **Submit** button.

1st Qtr 10/2/2007 Commitment & Obligation Candidate Input  
Input Add/Copy Mode

FY: 07 APPN: SAG: PD: Limit: Show All APE

APE	AFP	Outstanding Commitment	STANFINS Obligation	AFP Available	Allowance	Outstanding SI Commitment	STANFINS Obligation	Allowance Available
\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

[Look Up APC](#) [Look Up EOR](#)

Mon/Date-Qtr: 10 / 02 - 1
APC: 
Project: 
AMS: 
MDEP: 
EOR: 
TALIC/ODC:

Document Number: 
Description: 
Amount:

Comment I: 
Comment II: 
Comment III:

NON SI Candidate 
SI Candidate 
Subject to Availability of Funds 
Must Fund

Submit Reset Return

Check APC Status / Request New APC

**Show All AMS/MDEP/FCA**

- Press the **Show ALL APE** button located at top right of the box to view the funds.
- To change the view back to the AMS/MDEP/FCA of the selected APC, click the **Show Current AMS/MDEP/FCA** button.

**Show All AMS/MDEP/FCA**

- Press the **Show All AMS/MDEP/FCA** button located at the top right of the box to view the funds. All
- AMS/MDEP/FCA combinations within the same PD based on the selected execution APC are displayed in the box.
- To change the view back to the AMS/MDEP/FCA of the selected APC, press the **Show Current AMS/MDEP/FCA** button.

**Subject to Availability of Funds (SAF)**

- Pressing the **SAF** radio button for a commitment record prevents RMT from checking for and reserving available funds for commitments.
- It also prevents it from becoming an SI Candidate.
- SAF can be entered for amounts greater than available AFP.
- SAF do not decrease the amount of available AFP or Allowance.

**Lookup APC**

- Users are able to access the APC Master File Table for reference.
- Click the **Look Up APC** link.
- The screen displays all APCs available to the ledger with their associated AMS
- Code, MDEP, Fiscal Action Code (FAC) and Description.
- Press **Close** button to return to the Add Commitment screen.

**Lookup EOR**

- Users are allowed to access the EOR Table for reference.
- Click **Look Up EOR** link.
- All available EORs with associated TA, ODC, LIC and Description are displayed on the screen.
- Click **Close** to go back to the Add Commitment screen.

**Request New APC**

- Entering a Budget Execution Ledger ID will automatically assign the APC to that ledger when it is established in the APC Master File.
- Press the **APC Status/Request New APC** button.
- The narrative entered in "Description Remarks" is shown in the AXW (APC Master File).
- Press **Submit** button to send the request to ASN Manager.
- Press **Return** button to advance to the Request APC status screen.